



STANDARD OPERATING PROCEDURES FOR MOVEMENT OF PASSENGERS BY TRAINS

Uttarakhand State Disaster Management Authority
Government of Uttarakhand



1. **Commissioner Garhwal and Kumaon and IG/DIG Garhwal and Kumaon** shall be designated as the Nodal Officers for their respective regions for coordination with the Ministry of Railways and other states during inter-state movement of trains.
2. **District Magistrates and SSPs** shall be designated as the District Nodal Officers for effective coordination between districts.
 - 2.1. The district administration shall designate **Liaison Officers** at the designated railway stations (including one officer from health department with sufficient support staff).
 - 2.2. Help desks (preferably 3-4, depending upon the number of passengers) shall be set up at the designated railway stations for proper thermal screening of all inbound passengers, while ensuring strict compliance of the norms of safety and social distancing (as per MHA and MoHFW guidelines).
3. The designated Liaison Officers shall coordinate with the District Nodal Officers and facilitate movement of all inbound and outbound passengers.
4. People who are desirous of travelling by train shall mandatorily get themselves registered on the web portal (<https://dsclservices.in/uttarakhand-migrant-registration.php>). However no permits shall be required for such movement.
5. District Nodal Officers, in coordination with the Liaison Officers, shall ensure that all norms of social distancing and safety are adhered to at the ticket/reservation counters.
 - 5.1. Also, the staff at the counters shall wear masks and ensure regular sanitisation (as per MoHFW guidelines)
6. The Liaison Officers, in coordination with Railway Officials and Nodal officers of the connecting and originating railway stations, shall prepare a list of all inbound passengers. It shall comprise of the names with destination address and contact details of passengers proposed to be travelling.
7. They shall ensure that all inbound passengers from red zones are institutionally quarantined for 14 days.
8. They shall also ensure affixing of Institutional Quarantine stamp with indelible ink with date and specified time period on inbound persons at the help desks.
 - 8.1. The stamp size should be sufficiently large (4cm/6cm) mark of “Proud to Protect Uttarakhand - Institutional Quarantine” so as to be easily spotted. The sample of the stamp is depicted herewith for reference.



- 8.2. The badge should preferably be stamped at the back of the left palm (as per ECI Guidelines).
- 8.3. Prior to stamping, the area of the skin where stamp of indelible ink is to be marked must be sanitized and then dried (as per health protocols).
- 8.4. The mark shall be applied so that it does not come in the way of conduct of elections anywhere in the state.
9. The State/ UT government officials of originating stations in coordination with concerned Railway Officials shall ensure thermal screening of all passengers, before they board the train and only asymptomatic passengers shall be allowed to board.
10. The Railway Officials, in coordination with the District Nodal Officers, shall ensure thermal screening of all inbound passengers at the destination railway stations, irrespective of their screening at the source.
11. The State/ UT government officials of originating/ connecting/ destination railway stations in coordination with Railway officials shall ensure that all passengers download the *Arogya Setu App*.
12. The District Nodal Officers shall ensure that adequate vehicles are earmarked/ available for transportation of such inbound persons to the identified quarantine centres.
13. The District Nodal Officers shall ensure that ambulances and medical teams (fully equipped with PPE kits and other necessary equipment) for immediate medical response are deployed at the railway stations.
- 13.1. They shall also ensure that one hospital nearest to the railway station is identified for hospitalisation/treatment of symptomatic persons, if any.
14. The Liaison Officers shall ensure regular announcements through the public address system, regarding train schedules, facilities available at Help Desks and Dos and Don'ts related to Covid-19, in and around the railway stations.
15. The liaison officers shall ensure display of Dos and don'ts at prominent places in the railway station premises.
16. The District Nodal Officers shall ensure that the drivers of public transport and/or other vehicles earmarked for transportation of persons to quarantine centres are well trained regarding precautions to be taken for preventing the spread of Covid-19 infection.

- 16.1. The vehicles used for transportation of passengers may be slightly modified using a transparent poly-sheet for segregating the driver's cabin such as to ensure safety of the driver and/ or the Liaison Officers.
- 16.2. Taxis, E-rickshaws, Vikrams and other vehicles used for transportation of passengers shall follow the guidelines laid down by the state government.
17. The District Nodal Officers shall ensure that adequate police personnel/ PRDs/ Home Guards are deployed at the entry and exit gates of all the railway stations to ensure norms of safety and social distancing.
18. The Liaison Officers, in coordination with the Station Nodal Officers, shall ensure that entire staff deployed at the stations is well-trained regarding DOs and Don'ts for prevention of Covid-19 infection.
19. Movement to and from containment zones is completely prohibited. A declaration to this effect shall also be given by the people at the help desks.
20. All inbound persons travelling for business, provision of essential services, technical expertise for industries or other similar purposes, irrespective of the mode of travel, shall ensure movement directly to the quarantine centres designated for them. They shall, however, be allowed to move to their place of work, and it shall be the responsibility of the concerned establishment to ensure that all norms of safety and social distancing, as per MoHFW and MHA guidelines, are strictly complied with. There shall be no restriction of the quarantine period of 14 days for all such asymptomatic persons and they shall be permitted to travel back to their place of origin, after completion of work.
